

10/05/2017

Dear Parent (s) / Guardian (s)

**RE: Summer Internal Examinations 2017**

**Year 8: Monday 22 to Thursday 25 May**

**Years 9 & 10: Monday 22 to Friday 26 May**

**Year 11: Thursday 18 May to Friday 26 May**

Summer Examinations will take place in May for all students in Years 8 to 11. This is an important assessment opportunity for us all to track progress of learning and allow us to celebrate success as well as identify and address under-achievement. A copy of examination timetables is attached including date, time and duration for each examination. For Years 8 to 10, Form Tutors will inform students of their examination room.

The normal School routine is different during examinations and I would like to make you aware of these changes:

1. **Y11** only attend School when they have an examination. At all other times they remain at home to prepare and revise. **Y8-10** students must be in school for the full school day (Y9 students may leave after Session 1 and Y10 students may leave after Session 2 on Friday 26 May). Attendance is monitored
2. Pupils must remain in their examination rooms/ Sports Hall until the end of each Session. Where there is a short examination, pupils can revise first and start the examination later in the Session so that all examinations finish at the end of each Session. Pupils should have suitable material with them for revision. Those entitled to extra time will be given their allocation and allowed to start examinations earlier in the Session

3. The Examination Session times are as follows:

Session	Time
Session 1	08:40-10:50
Break	10:50-11:10
Session 2	11:10-12:55
Lunch	12:55-13:40
Session 3	13:40-15:25

4. Lunch can be taken in the Dining Centre
5. Year 8 is not required to be in school on Friday 26<sup>th</sup> and Monday 29<sup>th</sup> May
6. Years 9, 10 & 11 are not required to be in school on Monday 29<sup>th</sup> May

Normal classes resume on Tuesday 30<sup>th</sup> May 2017 for all students. If students do not wish to study at home, students are welcome to study privately in school during examination week and also on Friday 26<sup>th</sup> or Monday 29<sup>th</sup> May. The Sports Hall will be used to facilitate private study.

Students will be provided with revision lists and resources to help support them with their preparation.

The following websites will also be helpful:

<http://www.bbc.co.uk/education>

<http://ccea.org.uk/microsites>

<http://www.grosvenorgrammarschool.org.uk/academic/study-support>

I would like to take this opportunity to wish your child/children all the very best with their Summer Examinations and for them to remember the importance of hard work, revision and preparation.

Yours sincerely

Mr Brunt  
Vice Principal